

Merrill Area Public Schools

MAPS Mission Statement: *Merrill Area Public Schools, in partnership with the Merrill Community and our families, will empower students to be lifelong learners, responsible citizens, and productive community members.*

Facilities Committee Meeting Wednesday, November 4th, 2020

3:30 PM

Central Office Board Room
(1111 N Sales Street, Merrill, Wisconsin)
and

Meeting Conducted Remotely

*If a member of the public wants to participate in this meeting virtually,
please contact Dale Bergman at dale.bergman@mapsedu.org
or use this link to join: <https://meet.google.com/cmf-bjir-zcy?hs=122&authuser=0>

Minutes

I. Call to Order and Roll Call –

Kevin Blake called the meeting to order at 3:30pm.

Present: Nubs Ashbeck, Dale Bergman, Kevin Blake, Brian Dasher, Darryl Frick,
Dr. John Sample and Linda Yingling

Guest: Karen Baker, Kendra Osness, Lisa Hass, Maria Volpe, Glenda Oginski, Trisha
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II. Approval of [September 2, 2020 Facilities Committee Minutes](#)

MOTION by Nubs Ashbeck to approve the September 2, 2020 Facilities Committee
Minutes, seconded by Linda Yingling. Motion carried unanimously.

III. Playground Equipment

Dale Bergman presented the committee with several options that have been received for
possible installation at Washington and/or the Middle School. The cost for equipment is
anywhere from \$40,000 to \$80,000 depending on the components purchased. All
systems are customizable.

The committee discussed age-level appropriate equipment, location of the proposed
equipment at the Middle School, age of the current equipment at the Elementary
Schools and the possibility of repurposing and/or relocating equipment including whether
the Jefferson PTO needs to be involved.

Dale Bergman recommends replacing the updated equipment at Washington and adding
equipment at the Middle School.

- IV. Diesel & Gas Bids
 - A. [Pine Ridge](#)
 - B. [Kwik Trip](#)
 - C. [Cenex](#)
 - D. [Wagner Shell](#)

Dale Bergman provided the background of this agenda item to the committee, including that fuel was last bid in 2014.

Dale Bergman provided an overview of the 4 bids received to include the discounts offered, accessibility for buses, the various fuel blends and additives, and the ability to have a remote tank to out of town routes.

The committee discussed accepting bids from two contractors, issues with Pine Ridge Diesel during the winter months, how fuel is blended and options available, consideration of locally owned operations, the overall bidding process to include goals, bidding frequency, adding a timeframe to the award, historically bids and what is best for the district.

Dale Bergman recommends that we continue to use the services of Pine Ridge and Cenex due to the geographical convenience and ease of use because we are already set up with both companies and have cards for drivers/buses.

MOTION by Nubs Ashbeck to continue with Pine Ridge and Cenex as our vendors, seconded by Linda Yingling. Motion carried unanimously.

- V. Merrill High School Paging and Clock Upgrade
 - A. [Quote from STI](#)

Dale Bergman provided the committee with the history of the need for a paging and clock upgrade at the High School to include having a system that can be managed through the district technology department versus calling a third-party to make minor adjustments, having a synchronized system, replacement of non-functional equipment, utilizing the same Valcom paging system and vendor that was used for the paging system upgrade performed at Kate Goodrich last year and funding through the Maintenance budget.

MOTION by Nubs Ashbeck to move forward with the Quote from STI up to the amount provided in the quote, seconded by Linda Yingling.

The committee discussed the clocks that need to be replaced and the replacement strategy as well as the warranty.

Motion carried unanimously.

- VI. Standing Agenda Item - Safety Sub-Committee Minutes
 - A. November 2, 2020 Safety Committee Minutes

Please see the attached [2020-11-03 Safety Meeting Minutes](#).

Dale Bergman provided an overview of the meeting held on Monday.

Kevin Blake noted a need for a time correction on the adjournment.

VII. Standing Agenda Item for Master Facilities (District) Planning

- A. Update on Progress of [Meetings #1 & 2](#) & [Meeting # 3](#)
- B. Ad Hoc Committee Report to BOE
 - 1. [Ad Hoc Report](#)
- C. Discuss Timeline & Next Steps

Dr. John Sample provided an overview of the meetings held and the committee composition as well as reviewing the Ad Hoc Report.

Dale Bergman provided an overview of the committee representation as well as the history behind the purpose of the meeting and summary of discussions that took place.

Dr. John Sample informed the committee that there are only 2 building options to choose from, either K-1 at Washington and 2-4 at Kate or K-2 at Kate and 3-4 at Washington as well as the developmental, curricular, collaborative, learning community and title alignment benefits of keeping K-2 together and housed at Kate.

Dale Bergman provided the committee with a brief overview of the Safe Routes to School meetings.

The committee discussed factors that lead to recommendation to house K-2 at Kate and 3-4 at Washington, how the information would be shared with the community, the inclusion of parents in the Ad Hoc Committee, the next steps in the approval process and what happens after approval, such as issuing non-renewals if necessary, determining which grades will be taught by which staff, possible administrative changes and making building enhancements.

Dale Bergman recommends the facility committee have a meeting in December to discuss the repurposing of unused properties and the next steps in the consolidation process.

MOTION by Nubs Ashbeck to take to the full board the assignments of the grades as depicted in the topic summary assigning Grades K-2 to Kate Goodrich Elementary School, Grades 3-4 to Washington Elementary School and Grades 5-8 to PRMS beginning at the start of the 2021-2022 school year, seconded by Linda Yingling. Motion carried unanimously.

VIII. Standing Agenda Item for Review of Safety Policies and Policy Review by Facilities Committee

Please see the attached [main index](#) for Committee review of policies.

The Committee is caught up on policy review at this time. Policies will be added as applicable for revisions.

IX. Items for Next Meeting and Next Meeting Date

A. December 2, 2020 to discuss the repurposing of unused properties and Elementary consolidation needs.

B. January 6, 2021

X. Adjournment

MOTION by Nubs Ashbeck to adjourn, seconded by Linda Yingling. Motion carried unanimously. Meeting adjourned at 4:38pm.